

To: Edwin Koh  
08 July 2021

Dear Edwin

Please accept this letter as official notice of my formal resignation from my position as Senior Test Engineer in Waters Pacific Pte Ltd. I intend for this notice to be effective as of today's date and accordingly, my last day will be 08 September 2021.

This was not an easy decision for me to make, and I am grateful for all the support and help that you and our other colleagues have given me along the way. I have learnt a lot here and have enjoyed working with everyone in the team.

Thank you for the opportunities and help that you have provided me during my time with the company and I wish the company every success in the future.

Yours sincerely,  
Luo HuaZhen