



Instruction Sheet for UHPLCMSMS Tender Evaluation Sample

Instructions

1. The set of evaluation samples (drug residues) intended for the upcoming tender for the triple quad LCMSMS consist of 6 samples in 2mL vials, which are 1 ppb standard mixture (marked as 'STD-A (1ppb)'), 100ppb standard mixture (marked as 'STD-B (100ppb)'), 2 spiked sample (marked as 'SPK-A/B'), and 2 matrix blank (marked as 'BLK-A/B '), respectively.
2. Upon the receipt of evaluation samples, all parties are required to start running samples as soon as possible. The tenderers are required to report back the test findings by the closing date and time of the tender. Please submit the testing results to be submitted together with the tender report in the form of hardcopy report.
3. The test findings should include a summary report (suggested as below), together with detailed HPLCMSMS running conditions and the following for the detected compounds : **a) the MRM chromatograms, b) MS2 full scan spectrum , c) calibration curves, d) and stating the Libraies used (if any).** Any compounds appearing in the indicative list but not reported as positive detection in the test report will be treated as not detected.
4. Please seek any further clarification with Ms. Lock-Lee Seow Lian at 6795-2816 or lock-lee_seow_lian@ava.gov.sg for samples related issues or alternatively Mr Jaramy Teo at 67952816 or Jaramy_Teo@ava.gov.sg.

Suggested Format of Summary Report*

(This form should be expanded as necessary)

S/N	STD-A (to indicate toxins identified)	SPK-A (the toxins identified & their levels in ppb)	STD-B (to indicate toxins identified)	SPK-B (the toxins identified & their levels in ppb)	BLK-A (the toxins identified & their levels in ppb, if any)	BLK-B (the toxins identified & their levels in ppb, if any)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
...						
...						

Knolwedgement of sample receipt:

I acknowledge the receipt the 6 samples as described above today. I understand the instructions given above and will undertake to report back the test results on time.

Name of Company

Name of Company representative

Signature & Date