

PUBLIC UTILITIES BOARD
40 Scotts Road, #22-01
Environment Building
Singapore 228231

**LETTER OF
ACCEPTANCE OF TENDER**

From:

To:

Ref.

Date

Description of the supply of Goods & Services tendered for

Date of Commencement

SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF FOUR (4)
 LABORATORY ANALYTICAL INSTRUMENTS FOR WATER QUALITY
 DEPARTMENT OF PUB

Amount of the Tender: Singapore Dollars
 (S\$)

*Amount of Security Deposit: S\$
 (Applicable for tenders above \$500,000)
 (The whole of the Security Deposit may be covered by an approved 'on-demand' Banker's/Insurer's Guarantee in lieu of cash)

Sir,

You are hereby informed that your tender for the above-mentioned supply of Goods & Services is accepted, subject to the Conditions of Contract, Specification and Schedule of Prices, Form of Tender and this letter, in the sum of dollars shown above.

2. You will be notified when the Contract documents are ready for your signature.
3. You will be required to execute the formal Contract and to deposit with the Board the amount of the *Security Deposit (being 2.5% of the Contract Sum) as shown above for the due performance of the Contract.
4. No work under this Contract shall be commenced unless and until you have complied with all the provisions of paragraph 3 of this letter with the exception of the execution of the formal Contract, which provision may be complied with at a later date at the discretion of the Board.
5. This letter is given to you in duplicate. Please return the original and duplicate duly signed and witnessed where indicated, to this office.

The undersigned hereby acknowledges receipt of the above letter, copy of which has been retained and confirms that no terms, conditions or stipulations additional to those contained in the tender documents have been imposed by the issue of this letter.

Name and
Signature of
Contractor

Name and
Signature of
Witness to
Contractor's signature

Address

Address

Date

Date