



# **INVITATION TO TENDER**

FOR THE

Supply, Delivery, Installation, Commissioning, Testing  
and Training of Liquid Chromatography High Resolution  
Mass Spectrometer System  
to the

Department of Food Science & Technology  
Faculty of Science  
National University of Singapore

**TENDER NO. FST-T-2020-04**

Company Registration No. 200604346E

14 December 2020

Dear Tenderer

**SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING, TESTING AND TRAINING OF LIQUID CHROMATOGRAPHY HIGH RESOLUTION MASS SPECTROMETER SYSTEM TO DEPARTMENT OF FOOD SCIENCE & TECHNOLOGY, FACULTY OF SCIENCE, NATIONAL UNIVERSITY OF SINGAPORE**

1. National University of Singapore ("NUS") invites your tender for the above as further described in the Requirement Specifications (Part 2) and in accordance with all the terms and conditions stated in this Invitation to Tender.
2. Please read and examine the documents as contained in the Table of Contents in this Invitation to Tender.
3. The Tenderer must complete and submit the documents referred to in Annex 1 of the Instructions to Tenderers no later than **4.00 p.m. (Singapore Time) on 8 January 2021**. Any tender submitted after the closing date and time shall be rejected. The mode of submission shall be in accordance with Annex 1 of the Instructions to Tenderers.
4. The tender amount shall be GST-exclusive. The Tenderer shall declare his GST status in the Particulars of Tenderer Form. The Tenderer shall be deemed to be a taxable person if no declaration to the contrary is made in the tender.
5. Tenderers are required to attend a **tender briefing** as follows:

Date: N.A.  
Time: N.A.  
Venue: N.A.

6. All enquiries regarding this Invitation to Tender should be made in writing and directed, no later than 3 working days before the close of tender, to:

Contact Person(s): Lew Huey Lee  
Telephone No: 66017405  
Email address: hueylee@nus.edu.sg

We reserve the right not to reply to any enquiry which is received after the enquiry deadline.

7. Tenderers shall be registered with the Expenditure and Procurement Policies Unit (EPPU) and/or the Building Construction Authority (BCA) as follows:
  - (i) Head Reference : **EPU/LTE/10 or EPU/LAB/30**
  - (ii) Financial Limit : **S4 - Up to S\$500,000.00 and above**
8. If your tender is accepted,

- a) you will have to (if required under the provisions of the Conditions of Contract) pay to NUS the Security Deposit or deposit with NUS the Banker's Guarantee within twenty-one (21) days of receipt of NUS's Letter of Acceptance; and
  - b) you will be responsible for the application and payment for all licences and permits required by the relevant authorities for the supply and delivery of the Goods and/or Services under the Contract.
9. NUS shall not be bound to accept the lowest, the whole or any tender.
10. NUS is an autonomous university, incorporated in Singapore as a public company limited by guarantee, and is governed by the National University of Singapore (Corporatisation) Act. NUS formulates and maintains its own procurement policy which is separate from the government procurement policy framework applicable to government agencies such as ministries and statutory boards.

Yours faithfully



Lee Chooi Lan  
 Department of Food Science and Technology  
 Tel: 66017400  
 Email: [chooilan@nus.edu.sg](mailto:chooilan@nus.edu.sg)

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