

Hi HZ  
Can you choose 170100 in Concur?  
If not available chose Misc and let us know when you submit claims.  
Sue will need to reclassify to 170100  
Rdgs

Hi Alan,

Thank you for approval. Will attach this email and indicate GL 170100 in Concur.

Hi Edwin,

Can I have your approval for this purchase? We need this tools for PC images transfer/reloading. Thank you






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Waters Pacific Pte Ltd  
1 Science Park Road  
#02-08 The Capricorn  
Singapore Science Park II  
Singapore 117528

Hi HZ  
Approved, pls attach email to claim and let us know which GL you took in Concur (if possible 170100)  
rdgs

**From:** HuaZhen Luo <[HuaZhen\\_Luo@waters.com](mailto:HuaZhen_Luo@waters.com)>  
**Sent:** Thursday, 29 April, 2021 09:43  
**To:** Alan Tan <[Alan\\_Tan@waters.com](mailto:Alan_Tan@waters.com)>; Edwin Koh <[Edwin\\_Koh@waters.com](mailto:Edwin_Koh@waters.com)>  
**Subject:** RE: Cooperate credit card used for this tools purchase for Win XP PC upgrade under CEA WPPL21013

Hi Alan/Edwin,

I have gotten update from Chin Ping as below, his supplier has no all items.  
Can we have your approval to purchase these items online by using cooperate credit card? The total cost is S\$486.42.  
Thank you

Email from Chin Ping

Hi HuaZhen,

Based on my supplier's reply just now, they are not able to get all the items required.

I think it is better for you to purchase directly online.

Thanks, CP

Items needed for Win XP upgrade, including Acronis software and power cord for Singapore power plug, etc.

**Luo HuaZhen**  
Senior Test Engineer

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[T] +65 6593 7044 Waters Pacific Pte Ltd  
[F] +65 6873 0820 1 Science Park Road  
[W] [www.waters.com](http://www.waters.com) #02-08 The Capricorn  
[E] [huaazhen\\_luo@waters.com](mailto:huaazhen_luo@waters.com) Singapore Science Park II  
Singapore 117528



**From:** HuaZhen Luo  
**Sent:** Wednesday, 21 April, 2021 17:52  
**To:** Alan Tan <[Alan\\_Tan@waters.com](mailto:Alan_Tan@waters.com)>; Edwin Koh <[Edwin\\_Koh@waters.com](mailto:Edwin_Koh@waters.com)>  
**Subject:** RE: Cooperate credit card used for this tools purchase for Win XP PC upgrade under CEA WPPL21013

Hi Alan,

I'm checking with Chin Ping.  
In the list, it's including Acronis software too. That's why thinking to purchase it via Amazon with 1 single transaction for items needed.  
Will update you again once got reply from Chin Ping.  
Thank you for advice.

**Luo HuaZhen**  
Senior Test Engineer

[T] +65 6593 7044 Waters Pacific Pte Ltd  
[F] +65 6873 0820 1 Science Park Road  
[W] [www.waters.com](http://www.waters.com) #02-08 The Capricorn  
[E] [huaazhen\\_luo@waters.com](mailto:huaazhen_luo@waters.com) Singapore Science Park II  
Singapore 117528

**Waters**  
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**From:** Alan Tan <[Alan\\_Tan@waters.com](mailto:Alan_Tan@waters.com)>  
**Sent:** Wednesday, 21 April, 2021 16:42  
**To:** HuaZhen Luo <[HuaZhen\\_Luo@waters.com](mailto:HuaZhen_Luo@waters.com)>; Edwin Koh <[Edwin\\_Koh@waters.com](mailto:Edwin_Koh@waters.com)>  
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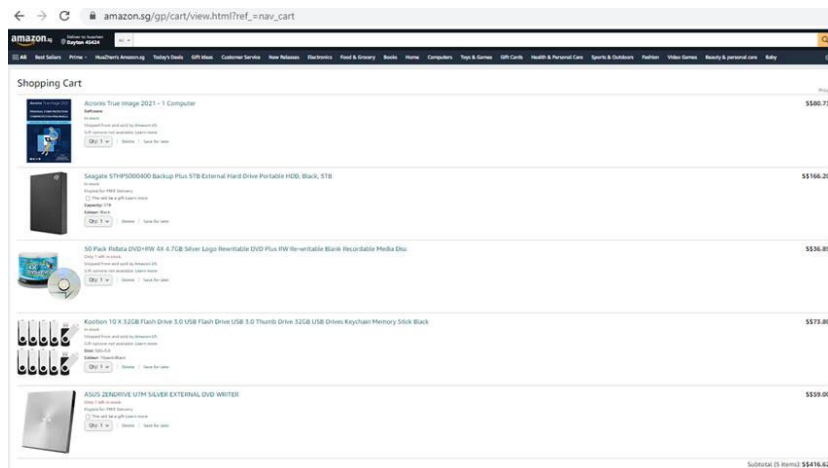
Hi  
Why through Amazon and not via Chin Ping?  
Rdgs

**From:** HuaZhen Luo <[HuaZhen\\_Luo@waters.com](mailto:HuaZhen_Luo@waters.com)>  
**Sent:** Wednesday, 21 April, 2021 16:17  
**To:** Alan Tan <[Alan\\_Tan@waters.com](mailto:Alan_Tan@waters.com)>; Edwin Koh <[Edwin\\_Koh@waters.com](mailto:Edwin_Koh@waters.com)>  
**Subject:** Cooperate credit card used for this tools purchase for Win XP PC upgrade under CEA WPPL21013

Hi Alan/Edwin,

Can I have your approval to use company credit card to purchase items from Amazon SG for Win XP PC upgrade under CEA WPPL21013? Thank you  
The Amazon provides credit card payment method only, and the benefit to purchase it online is they provide one-stop purchasing for all these tools.

Total price for all items is SGD S\$ 416.62.



The only payment method is credit card.

amazon.sg SIGN IN SHIPPING & PAYMENT GIFT OPTIONS PLACE ORDER

Select a payment method

Enter how you'd like to pay below, and we'll save it as an option.

Continue  
You can review this order before it's final.

Add a payment method

Credit or debit cards  
Amazon accepts major credit and debit cards.

Add a credit or debit card

Promotional codes  
Enter a promotional code

Continue  
You can review this order before it's final.

**Luo HuaZhen**  
Senior Test Engineer

[T] +65 6593 7044  
[F] +65 6873 0820  
[W] [www.waters.com](http://www.waters.com)  
[E] [huazhen\\_luo@waters.com](mailto:huazhen_luo@waters.com)



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Waters Pacific Pte Ltd  
1 Science Park Road  
#02-08 The Capricorn  
Singapore Science Park II  
Singapore 117528