

WATERS CORPORATION PC PREVENTIVE MAINTENANCE PREVENTIVE MAINTENANCE RECORD

Date: 25 Feb 19	Performed By: *PAMOND Shamsul 246394 f
Equipment I.D. PM 03300	Location: 5 th Floor, Production area (Kallang Place)
Due Date: NA	Interval (Months): Yearly(12 months) Next Due Date: 25 Feb 20

SECTION 1: MAINTENANCE	RESULT
Step 1.1: Cable Inspection	PERFORMED ☒ SEE NOTE ☐
Step 1.2: Fan Operation and Clean Venting and filters	PERFORMED ☒ SEE NOTE ☐
Step 1.4: Disk Cleanup	PERFORMED ☒ SEE NOTE ☐
Step 1.5: Disk Defragmenter	PERFORMED ☒ SEE NOTE ☐
Step 1.6: Verify Date, Time and Zone	PASS ☒ FAIL ☐ SEE NOTE ☐
Step 1.7: Check for unsent test files	PERFORMED ☒ SEE NOTE ☐
Step 1.8: Verify "Tester" account "user group"	PERFORMED ☒ SEE NOTE ☐
Step 1.9: If the PC is on the Network perform antivirus check	PERFORMED ☒ SEE NOTE ☐
Step 1.10: If the PC is on the Network Verify Windows updates	PERFORMED ☒ SEE NOTE ☐
Step 1.11: If the PC is on the Network Verify "Tester" account internet shortcuts	PERFORMED ☒ SEE NOTE ☐
Step 1.12: Verify Screen Saver settings	PERFORMED ☒ SEE NOTE ☐
Step 1.13: Wallpaper check	PERFORMED ☒ SEE NOTE ☐

NOTES

NA

* correction of wrong entry
f Mond Shamsul 246394 25 Feb 19

Place Expired Label Here